



VICTORIAN WEIGHTLIFTING ASSOCIATION INC
EQUIPMENT LOAN POLICY

Prepared August 2020



1 Introduction

- 1.1 The VWA is committed to assisting clubs to help grow the sport of weightlifting within Victoria.
- 1.2 The aim of this policy is to formalise the procedure for distributing VWA-owned equipment, including bars, discs and other items, that are surplus to the VWA's needs to users who will best facilitate the growth of the sport of weightlifting within Victoria.

2 Background Summary

- 2.1 The VWA currently holds a surplus of equipment at the Victorian Weightlifting Stadium from various sponsorship arrangements, both past and existing.
- 2.2 The VWA board of directors has resolved to distribute equipment that is surplus to the VWA's stadium hire and competition requirements to participating groups that will best assist with the growth and development of the sport of weightlifting within Victoria.

3 Definitions

- 3.1 *Equipment* refers to hardware. May be purchased by VWA but primarily obtained from suppliers by way of sponsorship arrangements.
- 3.2 *Applicants* will be one of two categories:
 - 3.2.1 **Category A;** Promotional and development programs such as special events or school programs designed to introduce weightlifting as a potential sport for participants as well as eligible individuals at the discretion of the VWA.
 - 3.2.2 **Category B;** Weightlifting clubs operating to support existing and new weightlifting participants.
- 3.3 *Clubs* refers to current VWA Affiliate Clubs. A club must be a financial affiliate of the VWA in the year it submits an equipment loan application and maintain this affiliation for the duration of the loan. Non-affiliate clubs



that submit an equipment loan application will be considered but may be required to affiliate with the VWA as a condition of approval. **Category A** applicants may not be required to affiliate and this is at the discretion of the VWA board.

4 General Statements

- 4.1 The VWA retains that equipment required for competitions and stadium hire requirements and will make every attempt to distribute surplus equipment to appropriate users in a timely manner via a formal application and vetting process.
- 4.2 Equipment that is not required for competitions and stadium hiring will be made available for distribution to appropriate users for the development and growth of weightlifting throughout Victoria.
- 4.3 The VWA Operations Manager together with the Treasurer will maintain a detailed and up-to-date record of equipment on hand and equipment loaned including but not limited to the following additional information:
 - 4.3.1 Applicant contact details
 - 4.3.2 Details of the location where loaned equipment is housed
 - 4.3.3 Affiliate Club compliance (annual registration, affiliation criteria etc)
- 4.4 Equipment held by the VWA is kept in a secure and safe environment.
- 4.5 The VWA will request applications for equipment from time to time and communicate the amount and type of equipment it holds. The criteria determining the success of an application is outlined in this document. Any additional criteria the VWA deems necessary will be disclosed at the time of seeking such expressions of interest.



5 Criteria: Category A; Promotional and Development Programs, Special Groups and Individuals

- 5.1 Must be Victorian based.
- 5.2 Consideration will be weighted to those groups that are aligned with the VWA's strategic growth plan, in particular, *schools, youth development, women and girls in sport and performance pathways.*
- 5.3 May be exempt from the requirement to affiliate with the VWA at the discretion of the VWA board.
- 5.4 Volume of exposure to participants is a key consideration.
- 5.5 Previous history will be considered, where applicable, however prior involvement with the VWA or weightlifting is not a requirement.
- 5.6 Scope extended to include those individuals in AWF High Performance Programs or other performance pathways where the athlete's circumstances prohibit him/her from training with a coach or Club and there is a genuine risk his/her progress may be impacted.
- 5.7 Applicants agree to conditions of use and equipment return criteria outlined in this document.

6 Criteria: Category B; Clubs

- 6.1 Applicants to be based in Victoria with emphasis on development of new and regional areas for growth opportunities.
- 6.2 Applications from clubs that can demonstrate recent growth in participation will be highly considered.
- 6.3 Applications from clubs that can demonstrate a greater need based on the number of active members should be highly considered.
- 6.4 Applications from clubs that can demonstrate an emphasis on participating in weightlifting training and competitions will be highly considered.
- 6.5 Applicants can demonstrate the equipment will be utilised effectively.
- 6.6 Applicants can demonstrate that they have an effective and comprehensive training and coaching program.



6.7 Applicants must be able to demonstrate the equipment will be cared for and stored in a safe and secure location. Applicants may be required to provide photographic evidence and/or submit to a site inspection by a VWA representative.

7 Applicant Responsibilities

7.1 The applicant will be wholly responsible for the collection of the equipment from the VWA and any ongoing maintenance of the equipment including any monies incurred meeting this criteria.

7.2 The applicant will return the equipment to the VWA at their own expense within 14 days of a) the loan agreement expiring and not being renewed or b) receiving formal written notice to return the equipment.

7.3 Events that may cause the VWA to request the return of the equipment include, but are not limited to:

7.3.1 Clubs ceasing affiliation with the VWA.

7.3.2 The VWA becoming aware of gross mistreatment of the equipment.

7.3.3 Applicants no longer meeting the criteria outlined in this document.

7.3.4 Applicants no longer meeting growth strategies submitted to the VWA in initial equipment loan application and/or the club experiences a sustained reduction in members that no longer justifies support via an equipment loan.

7.4 The ongoing lease of the equipment will be subject to an annual review of the agreement. The VWA may at this point advise the applicant of its intention to cease the loan and request the applicant return the equipment. Reasons for requesting a return of equipment are outlined in item 7.3 above.

7.4.1 The annual review may involve requesting photographic evidence of the state of the equipment, or a site visit from a VWA representative.



7.4.2 The annual review may include an assessment of the affiliate club's membership status to determine if there is sufficient numbers to justify a loan.

7.5 The applicant will be wholly responsible for any damage to the equipment that occurs, outside of fair wear and tear.

7.6 The applicant will be wholly responsible for any damage that may occur to any property, or injury to persons, throughout the term of the loan agreement, as a result of the loaned equipment. The loan term includes transportation of the equipment to and from the VWA.

8 Application Process

8.1 Applicants are invited to download and submit the VWA Equipment Loan Application form and submit to the VWA Operations Manager via office@vicweightlifting.com at any time.

8.2 Periodically the VWA will actively seek to distribute surplus equipment where stock levels permit.

8.3 On receipt of the application form a determination will be made based on equipment available to loan, the suitability of the applicant and ensuring the applicant has met all criteria outlined in this policy.

8.3.1 Affiliate Clubs will need to provide updated details and evidence of satisfactory affiliation criteria including accredited coaches, office bearers, VWA members etc.

8.4 Applications for equipment loans will be considered and determined by the VWA board of directors. Applicants will be advised of the outcome of their application within thirty (30) days.